

Republic of the Philippines

Department of Environment and Natural Resources

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MEMORANDUM CIRCULAR No. 2016- 12____

DEC 2 9 2016

SUBJECT:

SUPPLEMENTAL GUIDELINES ON RANKING OF DELIVERY UNITS AS BASIS FOR THE GRANT OF THE PERFORMANCE-BASED BONUS (PBB) FOR FY 2016

1.0 BACKGROUND

- 1.1 Executive Order No. 201 s. 2016 provides that the existing PBB granted to qualified government personnel shall be enhanced to strengthen its result orientation. The Inter-Agency Task Force (IATF) on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems created under Administrative Order No. 25 (s. 2011) shall prescribe the conditions on eligibility and procedures for the grant of the enhanced PBB, including the ranking system to recognize differences in levels of performance.
- 1.2 Pursuant to the above, Memorandum Circular No. 2016-1 dated 12 May 2016 was issued by the Task Force prescribing the Guidelines on the Grant of the FY 2016 PBB. The Task Force further issued Memorandum Circular No. 2016-2 dated 12 October 2016 containing the Guidelines on the Identification and Determination of Delivery Units (DUs).
- 1.3 In accordance with Memorandum Circular No. 2016-2, the Line Bureaus and Attached Agencies shall be treated as agencies separate from the DENR and shall have a separate ranking of their DUs. As separate agencies, they shall develop the ranking indicators to be used in performance assessment of their respective DUs.
- 1.4 DENR Memorandum Circular No. 2016-10 dated 27 October 2016 was issued containing the Guidelines on Ranking Delivery Units as Basis for Granting the Performance-Based Bonus (PBB) for FY 2016. It is stipulated in the Guidelines that the Line Bureaus and Attached Agencies are required to develop the ranking indicators of their respective delivery units and submit to the Performance Management Group (PMG) for approval.

2.0 PURPOSE

This Memorandum Circular is issued identifying the ranking indicators of the delivery units of the Line Bureaus (EMB and MGB) and Attached Agencies (NWRB, NAMRIA, PCSDS).

3.0 RANKING OF DELIVERY UNITS

3.1 The Delivery Units eligible to the PBB shall be force ranked according to the following:

| Ranking | Performance Category |
|----------|----------------------|
| Top 10% | Best Delivery Unit |
| Next 25% | Better Delivery Unit |
| Next 65% | Good Delivery Unit |

- 3.2 As stipulated in DENR Memorandum Circular No. 2016-10 dated 27 October 2016 (Guidelines on Ranking DUs as Basis for Granting the PBB for FY 2016), the accomplishments on the Ranking Indicators shall cover forty percent (40%) of the total performance rating of the DUs.
- 3.3 Annex A to E shows the approved Ranking Indicators of the delivery units, including the corresponding Point System and Means of Verification (MOVs), within the Line Bureaus and Attached Agencies.

4.0 EFFECTIVITY

This Circular shall take effect immediately.

By Authority of the Secretary:

MARLOD, MENDOZA

Undersecretary for Policy and Planning and Chair, Performance Management Group

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF ENVIRONMENT
AND NATURAL RESOURCES
SENRO50857

RANKING INDICATORS FOR PERFORMANCE-BASED BONUS (PBB) FY 2016

ENVIRONMENTAL MANAGEMENT BUREAU (EMB)

| DELIVERY UNITS | RANKING INDICATORS | POINT SYS | TEMS | MOVs |
|-------------------|----------------------------|---------------|--------|----------------------|
| Office of the | 1. No. of permits and | Percentage | Points | - Listings submitted |
| Director | clearances issued vis-à- | 110% & above | 12 | to Central Office |
| | vis targets by the Central | 101% to 109% | 11 | PPPDD |
| | Office by end of | 100% | 10 | – Verification with |
| | December 2016 | 99% | 9 | MIS |
| | | 98% | 8 | |
| | | 97% | 7 |] |
| | | 96% | 6 |] |
| | | 95% | 5 | 1 |
| | | 94% | 4 | |
| | | 93% | 3 | |
| | | 92% | 2 | 1 |
| | | 91% and below | 1 | 1 |
| | 2. No. of draft | Percentage | Points | -Copy of draft |
| | policy/guideline | 110% & above | 12 | policies endorsed to |
| | endorsed vis-a-vis | 101% to 109% | 11 | the DENR Policy |
| | targets to DENR Policy | 100% | 10 | and Planning (e- |
| | and Planning by end of | 99% | 9 | mail screenshot, |
| | December 2016 | 98% | 8 | receiving copy) |
| | | 97% | 7 | |
| | 1 | 96% | 6 | • |
| | | 95% | 5 | 1 |
| | | 94% | 4 | 1 |
| | | 93% | 3 | 1 |
| | | 92% | 2 | 1 |
| | | 91% and below | 1 | 1 |
| | 3. No. of EMB | Percentage | Points | -Copy of EMB |
| | policies/guidelines | 110% & above | 12 | Policies/Guidelines |
| | issued vis-à-vis targets | 101% to 109% | 11 | Issued |
| | by end of December | 100% | 10 | |
| | 2016 | 99% | 9 | 1 |
| | | 98% | 8 | 1 |
| | | 97% | 7 | 1 |
| | | 96% | 6 | 1 |

| | 1 | 0.504 | | |
|-------------|--------------------------------|----------------------|-------------|----------------------|
| | | 95% | 5 | |
| İ | | 94% | 4 | |
| | | 93% | 3 | |
| | | 92% | 2 | |
| | | 91% and below | 1 | |
| | 4. Budget utilization rate | Utilization Rate | Points | -Copy of report on |
| | by end of 2016 | 100% | 12 | budget utilization |
| | (Allotment vs. | 95% - 99% | 11 | prepared by the |
| | Obligations) | 90% - 94% | 10 | Budget Section |
| | | 80% - 89% | 9 | |
| | | 75% - 79% | 8 | |
| | | 70% - 74% | 7 | |
| | | 65% - 69% | 6 | |
| | | 60% - 64% | 5 | |
| | | 55% - 59% | 4 | 1 |
| | | 50% - 54% | 3 | 1 |
| | İ | 45% - 49% | 2 | |
| | | Less than 44% | 1 | |
| All Central | 1. Quarterly Physical | Submission | Points | -Copy of Reports |
| Office | Accomplishment | Submitted | 12 | submitted to Central |
| Divisions | Reports based on | 3 days ahead | 12 | Office PPPDD |
| | approved WFP | 2 days ahead | 11 | (email-screenshot |
| | submitted to PPPDD on | Submitted | 10 | or receiving copy) |
| | the 5 th day of the | on time | 10 | or receiving copy) |
| | following month | Submitted | 9 | |
| | | 1 day late | | |
| | | 2 days late | 8 | |
| | i | 3 days late | 7 | |
| | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| | | Submitted 9 days | 1 | |
| | | - | ı | |
| | | late and beyond | 0 | |
| | 2. DPCR based on | No Submission | 0 Points | C. CDDCD |
| 1 | approved OPCR | Submission Submitted | Points | -Copy of DPCR |
| | submitted to Personnel | 1 | 12 | submitted to the |
| | on July 15, 2016 | 3 days ahead | 1 1 | Personnel Section, |
| | 011 3 41 3 1 3 , 2010 | 2 days ahead | 11 | Central Office |
| | | Submitted | 10 | (email – screenshot |
| | | on time | | or receiving copy) |
| | | Submitted | 9 | |
| | | 1 day late | | |
| <u> </u> | <u> </u> | 2 days late | _ 8 | |

| <u></u> | | | | |
|---------|----------------------------|-------------------------------|-------------|-----------------------------------|
| | | 3 days late | 7 | |
| | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| | | Submitted 9 days | 1 | |
| | | late and beyond | | |
| | | No Submission | 0 | |
| | 3. Budget utilization rate | Utilization Rate | Points | -Copy of report on |
| | by end of 2016 | 100% | 12 | budget utilization |
| | (Allotment vs | 95% - 99% | 11 | prepared by the |
| | Obligations) | 90% - 94% | 10 | Budget Section |
| | 1 | 80% - 89% | 9 | |
| | | 75% - 79% | 8 | |
| | | 70% - 74% | 7 | |
| | | 65% - 69% | 6 | · |
| | | 60% - 64% | 5 | |
| | | 55% - 59% | 4 | |
| 1 | | 50% - 54% | 3 | |
| | | 45% - 49% | 2 | |
| | | Less than 44% | | |
| | 4. Major frontline service | Submission | Points | -Copy of Report on |
| | (Citizen's Charter) per | Submitted | 12 | SECSIME |
| | division based on DMC | 3 days ahead | 12 | submitted to the |
| | No. 2015-04 "Service | 2 days ahead | 11 | DENR Citizen's |
| | Excellence through | Submitted | 10 | Charter Team thru |
| | continuous Systems | on time | 10 | email (screenshot) |
| | Innovation Monitoring | Submitted | 9 | cinari (sorcensilot) |
| | and Evaluation | 1 day late | , | |
| | (SECSIME)" submitted | 2 days late | 8 | |
| | to DENR Citizen's | 3 days late | 7 | |
| | Charter Team on July 1, | 4 days late | 6 | |
| | 2016 | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| | | Submitted 9 days | 1 | |
| | | - 1 | ı | |
| | | late and beyond No Submission | 0 | |
| | 5. EMB Division's Annual | | | Commercial |
| | Narrative | Completeness | Points | -Copy of Report |
| | Accomplishment | Complete | 12 | submitted to the |
| | Reports based on | 1st Revision | 6 | Office of the |
| | prescribed format | based on completeness | | Director (email- screenshot or |
| | i proportood tolliat | COMBREGUESS | | SCIECHSHOLOF |

| | submitted to OD by end | 2nd Revision | 4 | receiving copy) |
|-------|--------------------------------------|------------------|--------|---------------------|
| | of December 2016 | based on | ' | lecciving copy) |
| | | completeness | | |
| | | 3rd Revision | 2 | |
| | | based on | | |
| | | completeness | | |
| | | 4th Revision and | 1 | |
| | | above based on | - | |
| | | completeness | | |
| | | Submission | Points | |
| | | Submitted | 12 | |
| | | 3 days ahead | | |
| , | | 2 days ahead | 11 | |
| | | Submitted | 10 | |
| | | on time | | |
| | | Submitted | 9 | |
| | | 1 day late | | |
| | | 2 days late | 8 | |
| | | 3 days late | 7 | |
| | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| | | Submitted 9 days | 1 | |
| | | late and beyond | | |
| | | No Submission | 0 | |
| AFMD | 75% of the total | Percentage | Points | -Copy of Reports |
| | personnel with Quarterly | 88% - 100% | 12 | submitted to the |
| | Leave Credits updated | 76% - 87% | 11 | Office of the |
| | for 2016 | 75% | 10 | Director (email- |
| | | 74% | 9 | screenshot or |
| | | 73% | 8 | receiving copy) |
| | | 72% | 7 | |
| | | 71% | 6 | |
| | İ | 70% | 5 | |
| | | 69% | 4 | |
| | | 68% | 3 | |
| | | 67% | 2 | |
| | | 66% and below | 1 | |
| PPPDD | EMB Quarterly | Submission | Points | -Copy of reports |
| | Accomplishment | Submitted | 12 | submitted to DENR |
| | Reports submitted to | 3 days ahead | | Planning thru email |
| | DENR Planning, every | 2 days ahead | 11 | (screenshot) |
| | 5 th day of the following | Submitted | 10 | |

| | month after the quarter | on time | | |
|------|---------------------------|------------------|----------------|---------------------|
| | month after the quarter | Submitted | 9 | |
| | | | 9 | |
| | | 1 day late | 8 | - |
| | | 2 days late | 7 | } |
| | | 3 days late | | |
| | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| | | Submitted 9 days | 1 | |
| | | late and beyond | | |
| - | | No Submission | 0 | |
| EEID | List of Special Events | Submission | Points | -Copy of report |
| | conducted with | Submitted | 12 | submitted to the |
| | summary narrative | 3 days ahead | | Office of the |
| | report submitted to the | 2 days ahead | 11 | Director (email- |
| | Office of the Director by | Submitted | 10 | screenshot or |
| ļ | end of December 2016 | on time | | receiving copy) |
| | | Submitted | 9 | |
| | | 1 day late | _ | |
| | | 2 days late | 8 | |
| | | 3 days late | 7 | |
| | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| | | Submitted 9 days | 1 | |
| | | late and beyond | | |
| | | No Submission | 0 | |
| EQD | 60% of permits and | Percentage | <u>P</u> oints | -Listings submitted |
| | clearances issued earlier | 131% and above | 12 | to Central Office |
| | than the prescribed | 101% - 129% | 11 | PPPDD |
| 1 | timeframe by end of | 100% | 10 | -Verification with |
| | December 2016 | 99% | 9 | MIS |
| | | 98% | 8 | |
| | | 97% | 7 | |
| | j | 96% | 6 | |
| | | 95% | 5 | |
| | | 94% | 4 | |
| | | 93% | 3 | |
| | | 92% | 2 | |
| | | 91% and below | 1 | |

| CCD | Ecosystem Based | Submission | Points | -Copy of report |
|-------|--------------------------|------------------|--------|--------------------|
| | Adaptation (EBA) | Submitted | 12 | submitted to the |
| | training conducted with | 3 days ahead | | Office of the |
| | report submitted to the | 2 days ahead | 11 | Director (email- |
| | Office of the Director | Submitted | 10 | screenshot or |
| | within 15 days after the | on time | | receiving copy) |
| | training | Submitted | 9 | |
| | | 1 day late | | |
| | | 2 days late | 8 | |
| | | 3 days late | 7 | |
| | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| ĺ | | Submitted 9 days | 1 | |
| | | late and beyond | | |
| | | No Submission | 0 | |
| ERLSD | 100% submission of | Submission | Points | -Copy of reports |
| | Laboratories assessed | Submitted | 12 | received by the |
| | with reports submitted | 3 days ahead | | Office of the |
| | by end of December | 2 days ahead | 11 | Director (email- |
| | 2016 | Submitted | 10 | screenshot or |
| | | on time | | receiving copy) |
| | | Submitted | 9 | |
| | | 1 day late | | |
| | | 2 days late | 8 | |
| | | 3 days late | 7 | |
| | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | 1 | 8 days late | _ 2 | |
| | 1 | Submitted 9 days | 1 | |
| | | late and beyond | | |
| | <u> </u> | No Submission | 0 | |
| SWMD | 60% of Ten Year | Percentage | Points | -Listings of SWM |
| | SWM Plans received | 131% and above | 12 | Plans submitted to |
| | were evaluated and | 101% - 129% | 11 | PPPDD |
| | endorsed for approval | 100%_ | 10 | -Copy of Reports |
| | by end of December | 99% | 9 | submitted to the |
| | 2016 | 98% | 8 | Solid Waste |
| | | 97% | 7 | Management |
| | | 96% | 6 | Commission |
| _ | | 95% | 5 | (receiving copy) |
| | | | | |

| - | | 94% | 4 | |
|----------|----------------------------|------------------------|--------|----------------------|
| | 1 | 93% | 3 | |
| | | 92% | 2 | |
| | | 91% and below | 1 | |
| LD | Legal opinions rendered | Submission | Points | -Copy of reports on |
| | within 15 days upon | Submitted | 12 | legal opinions |
| | receipt of document | 3 days ahead | 12 | submitted to the |
| | receipt of decument | 2 days ahead | 11 | Office of the |
| | | Submitted | 10 | Director (e-mail |
| | | on time | 10 | screenshot, |
| | | Submitted | 9 | receiving copy) |
| | | | 9 | receiving copy) |
| | | 1 day late | 8 | |
| | | 2 days late | 7 | |
| | | 3 days late | | |
| | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| | | Submitted 9 days | 1 | |
| | | late and beyond | | |
| | | No Submission | 0 | |
| EIAMD | 60% of ECC | Percentage | Points | - Listings submitted |
| | applications received | 131% and above | 12 | to Central Office |
| | were endorsed to the | 101% - 129% | 11 | PPPDD |
| ; | Office of the Director | 100% | 10 | -Verification with |
| | within the prescribed | 99% | 9 | MIS |
| | timeframe by end of | 98% | 8 | |
| | December 2016 | 97% | 7 | |
| | | 96% | 6 | |
| | | 95% | 5 | |
| | | 94% | 4 | |
| | | 93% | 3 | |
| , | | 92% | 2 | |
| | | 91% and below | 1 | |
| REGIONAL | 1. Budget Utilization rate | Utilization Rate | Points | -Copy of Report |
| OFFFICES | by end of December | 100% | 12 | prepared by the |
| | 2016 | 95% - 99% | 11 | Central Office |
| | | 90% - 94% | 10 | Budget Section |
| | | 80% - 89% | 9 | <u> </u> |
| | | 75% - 79% | 8 | |
| | 1 | | 7 | |
| | | 70% - 74% | , | |
| | | | | |
| | | 65% - 69% 60% - 64% | 6 5 | |

| | 50% - 54% | 3 | |
|----------------------------|------------------|--------|----------------------|
| | 45% - 49% | 2 | 1 |
| | Less than 44% | 1 | 1 |
| 2. Budget and Financial | Submission | Points | -Copy of BFARs |
| Accountability Reports | Submitted | 12 | received by COA |
| (BFARs) based on | 3 days ahead | | -Copy of BFARs |
| DBM-COA Joint | 2 days ahead | 11 | received by DBM |
| Circular No. 2014-01 | Submitted | 10 | -Copy of BFARs |
| "Guidelines Prescribing | on time | | verified by Central |
| the Use of Modified | Submitted | 9 | Office Accounting |
| Formats of the Budget | 1 day late | | or Budget |
| and Financial | 2 days late | 8 | |
| Accountability Reports | 3 days late | 7 | |
| (BFARs)" submitted to | 4 days late | 6 | |
| COA and DBM | 5 days late | 5 | |
| 1 | 6 days late | 4 | |
| | 7 days late | 3 | |
| | 8 days late | 2 | |
| | Submitted 9 days | 1 | |
| | late and beyond | | |
| | No Submission | 0 | |
| 3. Major frontline service | Submission | Points | -Copy of Report on |
| (Citizen's Charter) per | Submitted | 12 | SECSIME |
| division based on DMC | 3 days ahead | | submitted to DENR |
| No. 2015-04 "Service | 2 days ahead | 11 | Citizen's Charter |
| Excellence through | Submitted | 10 | Team (email- |
| continuous Systems | on time | | screenshot, |
| Innovation Monitoring | Submitted | 9 | receiving copy) |
| and Evaluation | l day late | | -Verification with |
| (SECSIME)" submitted | 2 days late | 8 | the DENR Citizen's |
| to DENR Citizen's | 3 days late | 7 | Charter Team |
| Charter Team on July 1, | 4 days late | 6 | |
| 2016. | 5 days late | 5 | |
| | 6 days late | 4 | |
| | 7 days late | 3 | |
| | 8 days late | 2 | |
| | Submitted 9 days | 1 | |
| | late and beyond | | |
| | No Submission | 0 | |
| 4. OPCR based on | Submission | Points | -Copy of OPCR |
| approved SPMS | Submitted | 12 | submitted to Central |
| guidelines submitted to | 3 days ahead | | Office PPPDD |
| PPPDD on deadline set | 2 days ahead | 11 | (email-screenshot, |
| | Submitted | 10 | receiving copy) |
| | on time | - | J FJ/ |
| <u> </u> | | | |

| | | | | · · · · · · · · · · · · · · · · · · · |
|---|---------------------------|---|--|---------------------------------------|
| I | | Submitted | 9 | |
| | | 1 day late | | |
| | | 2 days late | 8 | |
| | | 3 days late | 7 | |
| - | | 4 days late | 6 | |
| | | 5 days late | 5 | |
| | | 6 days late | 4 | |
| | | 7 days late | 3 | |
| | | 8 days late | 2 | |
| | | Submitted 9 days | 1 | |
| | | late and beyond | | |
| | | No Submission | 0 | |
| 5 | 5. 70% of property, plant | Percentage | Points | -Copy of Report on |
| | and equipment data for | 71% – 100% | 12 | PPE submitted to |
| | the last 5 years (2011- | 70% | 11 | COA (receiving |
| | 2015) reconciled based | 61% - 69% | 10 | copy) |
| | on audit findings | 56% - 60% | 9 | ••• |
| | submitted to COA by | 51% - 55% | 8 | |
| | end of November 2016 | 46% - 50% | 7 | |
| | | 41% - 45% | 6 | |
| | | 36% - 40% | 5 | |
| | | 31% - 35% | 4 | |
| | | 26% - 30% | 3 | |
| | | 21% - 25% | 2 | |
| | | 1% - 20% | 1 | |
| | | No PPE data | - 0 | • |
| | | reconciled | V | |
| 1 | | | Points | |
| | | Submission | Points | |
| | | Submission Submitted | | |
| | | Submitted | 12 | |
| | | Submitted 3 days ahead | 12 | |
| | | Submitted 3 days ahead 2 days ahead | 12 | |
| | | Submitted 3 days ahead 2 days ahead Submitted | 12 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time | 12 11 10 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted | 12 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted I day late | 11 10 9 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late | 11 10 9 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late 3 days late | 11 10 9 8 7 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late 3 days late 4 days late | 11 10 9 8 7 6 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late 3 days late 4 days late 5 days late | 11 10 9 8 7 6 5 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late 3 days late 4 days late 5 days late 6 days late | 11 10 9 8 7 6 5 4 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late 3 days late 4 days late 5 days late 6 days late 7 days late | 11 10 9 8 7 6 5 4 3 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late 3 days late 4 days late 5 days late 6 days late 7 days late 8 days late | 11 10 9 8 7 6 5 4 3 2 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late 3 days late 4 days late 5 days late 6 days late 7 days late 8 days late Submitted 9 days | 11 10 9 8 7 6 5 4 3 | |
| | | Submitted 3 days ahead 2 days ahead Submitted on time Submitted 1 day late 2 days late 3 days late 4 days late 5 days late 6 days late 7 days late 8 days late | 11 10 9 8 7 6 5 4 3 2 | |

| 6. 2016 Annual | Submission | Points | -Copy of APP |
|----------------------------|------------------|--------|---------------------|
| Procurement Plan based | Submitted | 12 | emailed to |
| on DBM Circular Letter | 3 days ahead | | Procurement |
| 2013-14 dated | 2 days ahead | 11 | Service-DBM |
| November 29, 2013 | Submitted | 10 | (GPPB) |
| submitted to | on time | | (Screenshot) |
| Procurement Service- | Submitted | 9 | -Verification with |
| DBM (GPPB) on June | 1 day late | | the GPPB or PBB |
| 13, 2016 | 2 days late | 8 | Taskforce |
| | 3 days late | 7 | |
| | 4 days late | 6 | |
| | 5 days late | 5 | |
| | 6 days late | 4 | |
| | 7 days late | 3 | |
| | 8 days late | 2 | |
| | Submitted 9 days | 1 | |
| | late and beyond | | |
| | No Submission | 0 | |
| 7. 60% of permits and | Percentage | Points | -Listings submitted |
| clearances applications | 131% and above | 12 | to Central Office |
| issued earlier than the | 101% - 129% | 11 | PPPDD |
| prescribed timeframe by | 100% | 10 | |
| end of December 2016 | 99% | 9 | |
| | 98% | 8 | |
| | 97% | 7 | |
| | 96% | 6 | |
| | 95% | 5 | |
| | 94% | 4 | |
| | 93% | 3 | |
| | 92% | 2 | |
| | 91% and below | 1 | |
| 8. No. of sites/facilities | Percentage | Points | Listings submitted |
| monitored and/or | 110% and above | 12 | to Central Office |
| inspected with reports | 101% to 109% | 11 | PPPDD |
| submitted by end of | 100% | 10 | |
| December 2016 | 99% | 9 | |
| | 98% | 8 | |
| | 97% | 7 | |
| | 96% | 6 | |
| | 95% | 5 | |
| | 94% | 4 | |
| | 93% | 3 | |
| | 92% | 2 | |
| | 91% and below | 1 | |
| | | | |
| 1—— | | | |

| 9. Monthly Physical | Submission | Points | -Copy of Reports |
|------------------------|------------------|--------|----------------------|
| Accomplishments | Submitted | 12 | submitted to Central |
| Reports based on | 3 days ahead | | Office PPPDD |
| approved WFP | 2 days ahead | 11 | (email- screenshot, |
| submitted to PPPDD | Submitted | 10 | receiving copy) |
| every end of the month | on time | | |
| | Submitted | 9 | |
| | 1 day late | | |
| | 2 days late | 8 | |
| | 3 days late | 7 | |
| | 4 days late | 6 | |
| | 5 days late | 5 | |
| | 6 days late | 4 | |
| | 7 days late | 3 | |
| | 8 days late | 2 | |
| | Submitted 9 days | 1 | |
| | late and beyond | | |
| | No Submission | 0 | |

JACQUELINE A. CAANCAN OIC, Assistant Director

Approved by:

MARLOD MENDOZA

Undersecretary for Policy & Planning and Chair, PMG

ANNEX B

MINES AND GEOSCIENCES BUREAU (MGB)

| DELIVERY UNITS | RANKING INDICATORS | POIN | r system: | S | MOVs |
|-------------------|----------------------------|--------------------------------|-----------|-----------|--|
| Office of the | 1. Budget Utilization Rate | Utilization Rate | Point S | System | - Report (hard or e- |
| Director and | (BUR1) | 101% and above | 1: | | copy) of utilization |
| All Divisions | - Obligation Rate: | 100% | 1 | 1 | rate by the Finance |
| | Ratio of Amount | 99% | 10 | 0 | Management |
| | Obligated Budget | 98% | 9 |) | Division |
| | versus Allotment | 97% | 8 | } | |
| | | 96% | 7 | , | |
| | | 95% | 6 |) | 1 |
| | | 94% | 5 | ; | |
| | | 93% | 4 | | |
| | | 92% | 3 | 3 | |
| | | 91% | 2 | ? | |
| | | 90% | 1 | | 1 |
| | 2. Budget Utilization Rate | Utilization Rate | Point S | System | - Report (hard or e- |
| | (BUR2) | 101% and above | 1: | | copy) of utilization |
| | - Disbursement Rate: | 100% | 1 | 1 | rate by the Finance |
| | Ratio of Amount | 99% | 16 | 0 | Management |
| | Disbursed versus | 98% | 9 | | Division |
| | Obligated Amount | 97% | - 8 | } | 1 |
| | | 96% | 7 | | 1 |
| | | 95% | 6 | <u> </u> | 1 |
| | | 94% | 5 | · · · · · | |
| | | 93% | 4 | , | 1 |
| | | 92% | 3 | | 1 |
| | | 91% | 2 | <u> </u> | |
| | | 90% | 1 | | |
| | 3. 2017 PPMP Submitted | Submission Data | Percenta | Point | - Submitted PPMP |
| | to PPIAD within the | Submission Date | ge | System | (hard or e-copy) to |
| | Prescribed Deadline | 6 days or more before deadline | 101% | 12 | the Planning, Policy and |
| | | 5 days before | 100% | 11 | International |
| | | 4 days before | 99% | 10 | Affairs Division; |
| | | 3 days before | 98% | 9 | - Filled-up |
| | | 2 days before | 97% | 8 | Document Action |
| | | 1 day before | 96% | 7 | and Tracking |
| |] | on deadline | 95% | 6 | System (DATS); |
| | | l day after | 94% | 5 | - Reckoning date for ranking is the date |
| | | deadline | | | of receipt by the |
| | | 2 days after | 93% | 4 | PPIAD |
| | | 3 days after | 92% | 3 | 11100 |
| | | 4 days after | 91% | 2 | |
| | | 5 days after | 90% | 1 | |

| | 4. 2017 WFP Submitted within the Prescribed | Submission Date | Percenta ge | Point System | - Submitted WFP (hard or e-copy) to |
|----------|---|--------------------------------|----------------|-----------------|-------------------------------------|
| | Deadline | 6 days or more before deadline | 101% | 12 | the Planning, Policy and |
| | | 5 days before | 100% | 11 | International |
| | | 4 days before | 99% | 10 | Affairs Division; |
| | | 3 days before | 98% | 9 |] - Filled-up DATS; |
| | | 2 days before | 97% | 8 | - Reckoning date for |
| | | 1 day before | 96% | 7 | ranking is the date |
| | | on deadline | 95% | 6 | of receipt by the |
| : | | 1 day after deadline | 94% | 5 | PPIAD |
| | | 2 days after | 93% | 4 | |
| | | 3 days after | 92% | 3 | |
| | | 4 days after | 91% | 2 | |
| <u> </u> | | 5 days after | 90% | 1 | |
| | 5. OPCR/DPCR Submitted to PPIAD within the | Submission Date | Percenta ge | Point System | - Submitted DPCR (hard copy) to the |
| | Deadline | 6 days or more | | | Planning, Policy |
| | | before deadline | 101% | 12 | and International |
| | | 5 days before | 100% | 11 | Affairs Division; |
| | | 4 days before | 99% | 10 | - Filled-up DATS; |
| | | 3 days before | 98% | 9 | - Reckoning date for |
| | | 2 days before | 97% | 8 | ranking is the date |
| | | l day before | 96% | 7 | of receipt by the |
| | | on deadline | 95% | 6 | PPIAD; |
| | | l day after deadline | 94% | 5 | |
| | | 2 days after | 93% | 4 | |
| | | 3 days after | 92% | 3 | |
| | | 4 days after | 91% | 2 | |
| | | 5 days after | 90% | <u>i</u> | |
| | 6. Percentage of IPCR | Percentage Sub | | Point | - Submitted IPCR |
| | submitted within the | within the Dea | | System | (hard copy) to the |
| | Deadline | 101% and ab | ove | 12 | Administrative |
| | | 100% | | 11 | Division; |
| | | 99% | | 10 | - Filled-up DATS; |
| | | 98% | | 9 | - Ranking is the |
| | | 97% | | 8 | percentage of |
| | | 96% | | 7 | submission by the divisions on the |
| | | 95% | | 6 | deadline; |
| | | 94% | | 5 | deadinie, |
| | | 93% | | 4 | |
| | | 92% | | 3 | |
| | | 91% | . | 2 | |
| | | 90% | | <u>l</u> | |

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| | 7. Monthly Accomplishment | Submission Date | Percentag e | Point System | - Submitted Monthly |
|-----------------------------|---------------------------|-----------------|----------------|-----------------|------------------------|
| | Reports submitted to the | 6 days or more | | | Accomplishment |
| | PPIAD on the 1st day of | before deadline | 101% | 12 | Report (hard copy) |
| | the following month | 5 days before | 100% | 11 | to the PPIAD; |
| | | 4 days before | 99% | 10 | - Filled-up DATS; |
| | | 3 days before | 98% | 9 | - Reckoning date for |
| | | 2 days before | 97% | 8 | ranking is the date |
| | | 1 day before | 96% | 7 | of receipt by the |
| | | on deadline | 95% | 6 | PPIAD; |
| | | 1 day after | " | | · |
| | | deadline | 94% | 5 | |
| | | 2 days after | 93% | 4 | 1 |
| | | 3 days after | 92% | 3 | - |
| | | 4 days after | 91% | 2 | 1 |
| | | 5 days after | 90% | 1 | 1 |
| Planning, | 8. Consolidated Monthly | - | Percentag | Point | - Submitted |
| Policy and | Accomplishment Report | Submission Date | e | System | Monthly |
| International | submitted to DENR on | 6 days or more | 1010/ | | Accomplishment |
| Affairs | the 5th Day of the | before deadline | 101% | 12 | Report (hard or e- |
| Division | following month | 5 days before | 1000/ | 11 | copy) to the |
| | | deadline | 100% | 11 | DENR; |
| | | 4 days before | 000/ | 10 | - Filled-up DATS; |
| | | deadline | 99% | 10 | - Reckoning date for |
| | | 3 days before | 090/ | | ranking is the date |
| | | deadline | 98% | 9 | of receipt of the |
| | | 2 days before | 070/ | 0 | final draft report |
| | | deadline | 97% | 8 | by the Office of |
| | | 1 day before | 060/ | 7 | Director; |
| | | deadline | 96% | / | |
| | | on deadline | 95% | 6 |] |
| | | 1 day after | 94% | 5 | |
| | | deadline | 9470 | <i>3</i> | |
| | | 2 days after | 93% | 4 | |
| | | deadline | 93% | 4 | |
| | | 3 days after | 92% | 3 | |
| | | deadline | 92/0 | _ | |
| | | 4 days after | 91% | 2 | |
| | | deadline | 7170 | <u>.</u> | |
| | | 5 days after | 90% | 1 | |
| | <u> </u> | deadline | 9070 | 1 | |
| Mineral | 9. Quarterly Metallic | Submission Date | Percentag | Point | - Submitted |
| Economics | Mineral Production | | e | System | Quarterly Metallic |
| Information and Publication | Report submitted to the | 21 days or more | | | Mineral |
| Division | Office of the Director 60 | before deadline | 101% | 12 | Production Report |
| DIVISION | days after the quarter | 20 days before | 100% | 11 | received by the |
| | | 18 days before | 99% | 10 | Office of the |
| | | 16 days before | 98% | 9 | Director; |
| | | 14 days before | 97% | 8 | - Filled-up DATS; |

| | T | | 12 days bafara | 96% | 7 | ī | Doolsoning data for |
|---------------|-----|---|---------------------------------|----------------|--------|-----|--|
| | | | 12 days before | 95% | 6 | | Reckoning date for ranking is the date |
| | | | 10 days before 8 days before | 93% | 5 | | of receipt by the |
| | | | 6 days before | 93% | 4 | | OD; |
| | | | | 92% | 3 | 1 | , |
| | | | 4 days before | | | - | |
| | | | 2 days before on deadline | 91% | 2 | - | |
| Legal Service | 10 | Contracts reviewed | on deadline | 90% | | ╁ | Come of the |
| Division | 10. | within 15 days from | Submission Date | Percentag e | Point | | Copy of the reviewed contract; |
| Division | | receipt of document | 6 days or more | E | System | _ | Filled-up DATS; |
| | | recorpt or accument | before deadline | 101% | 12 | | Reckoning date for |
| | | | 5 days before | 100% | 11 | | ranking is the date |
| | | | 4 days before | 99% | 10 | | of receipt of the |
| | | | | | | | review by the |
| | | | 3 days before | 98% | 9 | | division |
| | | | 2 days before | 97% | 8 7 | - | concerned; |
| | | | 1 day before on deadline | 96% | 6 | - | |
| | | | | 95% | 0 | ┨ | |
| | | | 1 day after deadline | 94% | 5 | | |
| | | | 2 days after | 93% | 4 |] | |
| | | | 3 days after | 92% | 3 | | |
| | | | 4 days after | 91% | 2 |] | |
| | | | 5 days after | 90% | 1 | | |
| Metallurgical | 11. | Research Study | Submission Date | Percentag | Point | | Copy of the 1st |
| Technology | | Conducted with 1st | | e | System | | Semester Progress |
| Division | | Semester Progress Reports Submitted to | 6 days or more before deadline | 101% | 12 | | Report and Annual Report |
| | | OD on the end of the | 5 days before | 100% | 11 |] - | Filled-up DATS; |
| | | semester, and the Annual | 4 days before | 99% | 10 | | Reckoning date for |
| | | Report submitted to OD by EO of December | 3 days before | 98% | 9 | | ranking is the date |
| | | by EO of December | 2 days before | 97% | 8 | | of receipt of the |
| | | | 1 day before | 96% | 7 | 1 | review by the OD; |
| | | | on deadline | 95% | 6 | 1 | |
| | | | 1 day after deadline | 94% | 5 | | |
| | | | 2 days after | 93% | 4 | 1 | |
| iu | | | 3 days after deadline | 92% | 3 | | |
| | | | 4 days after deadline | 91% | 2 | | |
| | | | 5 days after deadline | 90% | 1 | | |
| Lands | 12. | Groundwater Resources | | Percentag | Point | ╁ | Copy of the |
| Geological | - | Assessment with Reports | Submission Date | e | System | | Report received by |
| Survey | | Submitted to the OD | 6 days or more | - | | - | the OD; |
| Division | | (complete with 1:250,00 | before deadline | 101% | 12 | | Filled-up DATS; |
| | | maps) pursuant to the WFP | 5 days before deadline | 100% | 11 | 1- | Reckoning date for ranking is the date |
| | | | 4 days before | 99% | 10 | | of receipt of |
| | | | | | - v | | <u> </u> |

| | T | | · <u> </u> | T- | 7 7 11 11 000 |
|-------------------------|---------------------------------------|------------------------------|------------------|----------|---------------------|
| | | deadline | | | Report by the OD; |
| | | 3 days before | 98% | 9 | |
| | | deadline | | | |
| | | 2 days before | 97% | 8 | |
| | | deadline | | | |
| | | 1 day before | 96% | 7 | |
| | | deadline | | | _ |
| | | on deadline | 95% | 6 | |
| | | 1 day after | 94% | 5 | j |
| | | deadline | 94 70 |] | |
| | | 2 days after | 93% | 4 | |
| | | deadline | 93/0 | | |
| | | 3 days after | 92% | 3 | |
| | | deadline | 9270 | 3 | |
| | | 4 days after | 010/ | 2 | 1 |
| | | deadline | 91% | 2 | |
| | | 5 days after | 0007 | 1 | 1 |
| | <u></u> | deadline | 90% | 1 | |
| Mining | 13. Number of Mining | Percentage | | | - Copy of Submitted |
| Tenements | Rights Audited as to | Submission by | Point S | System | Reports (hard |
| Management | Work Program with | EO December 2016 | 1 01110 | Jocenn | copy) to the Office |
| Division | Travel Reports | 101% and above | 12 | <u> </u> | of the Director; |
| | Submitted by EO | 100% | 1 | | - Filled-up DATS; |
| | December 2016 | 99% | | | - Ranking is the |
| | | | 10 | | percentage of |
| | | 98% | 9 | | submission on the |
| | | 97% | 8 | | deadline; |
| | | 96% | | | _ |
| 1 | | 95% | 6 | | _ |
| | | 94% | 5 | |] |
| | | 93% | 4 | |] |
| | | 92% | 3 | | <u>.</u> |
| | | 91% | 2 | • | _ |
| | | 90% | 1 | | |
| Mine Safety | 14. Number of Mining | Percentage | | | - Copy of Submitted |
| Environment | Rights Audited as to | Submission by EO December | Point S | ystem | Reports (hard |
| and Social | SHES Program with | 2016 | | • | copy) to the Office |
| Development Division | Reports Submitted by EO December 2016 | 101% and above | 12 |) | of the Director; |
| Division | BO December 2010 | 100% | 11 | | - Filled-up DATS; |
| | | 99% | 10 | | - Ranking is the |
| | | 98% | 9 | | percentage of |
| | 1. | 97% | 8 | | submission on the |
| | | 96% | <u>o</u> 7 | | deadline; |
| | | 95% | | | - |
| | | 94% | 5 | | - |
| | | | | | |
| | | 93% | 4 | | |
| | | 92% | 3 | | |
| |] | 91% | 2 | | |
| | | 90% | 1 | | |

| Mining Technology | 15. Minahang Bayan Proposal Endorsed by | Submission Date | Percentage | Point System | - Evaluation Report received by the |
|----------------------|--|---------------------------------|------------|-----------------|-------------------------------------|
| Division | MGBROs that were | 6 days or more | 101% | 12 | OD; |
| | Evaluated with | before deadline | 10176 | 12 | - Filled-up DATS; |
| | corresponding Report of | 5 days before | 100% | 11 | - Includes only |
| | Evaluation submitted to | 4 days before | 99% | 10 | endorsed MB |
| | OD by EO December | 3 days before | 98% | 9 | proposal received |
| | 2016 | 2 days before | 97% | 8 | by MTD NLT 15 |
| | | 1 day before | 96% | 7 | December 2016; |
| | | on deadline | 95% | 6 | - Reckoning date for |
| | | 1 day after | 94% | 5 | ranking is the date of receipt of |
| | | deadline | | _ | Report by the OD; |
| | | 2 days after | 93% | 4 | Report by the OD, |
| | | 3 days after | 92% | 3 | |
| | | 4 days after | 91% | 2 | |
| | | 5 days after | 90% | 1 | |
| Marine | 16. Coastal Geohazard | Submission Date | Percenta | Point | - Copy of the |
| Geological Survey | Report of LGUs Assessed Submitted on | | ge | System | Coastal geohazard |
| Division: | 31 December 2016 | 6 days or more before deadline | 101% | 12 | Report received by the OD; |
| | | 5 days before | 100% | 11 | - Filled-up DATS; |
| | | 4 days before | 99% | 10 | - Reckoning date for |
| | | 3 days before | 98% | 9 | ranking is the date |
| | | 2 days before | 97% | 8 | of receipt of |
| | | 1 day before | 96% | 7 | Coastal Geohazard |
| | | on deadline | 95% | 6 | Report by the OD; |
| | | 1 day after | | | - |
| | | deadline | 94% | 5 | |
| | | 2 days after | 93% | 4 | |
| | | 3 days after | 92% | 3 | 1 |
| | | 4 days after | 91% | 2 | |
| | | 5 days after | 90% | 1 | 1 |
| Administrative | 17. Needs Assessment | | Percenta | Point | - Copy of the Needs |
| Division | Report and 5 Year | Submission Date | ge | System | Assessment |
| | (2017-2021) HR Plan submitted by EO | 21 days or more before deadline | 101% | 12 | Report rand HR Plan received by |
| | December 2016 | 20 days before | 100% | 11 | the OD; |
| | | 18 days before | 99% | 10 | - Filled-up DATS; |
| | | 16 days before | 98% | 9 | - Reckoning date for |
| | | 14 days before | 97% | 8 | ranking is the date |
| | | 12 days before | 96% | 7 | of receipt of both |
| | | 10 days before | 95% | 6 | documents by the |
| | | 8 days before | 94% | 5 | OD; |
| | | 6 days before | 93% | 4 | |
| | • | 4 days before | 92% | 3 | |
| | | 2 days before | 91% | 2 | |
| | | on deadline | 90% | ĺ | |
| Finance | 18. FAR 1B Submitted to | Submission Date | Percenta | Point | - Copy of the |
| Management | DENR_ | | ge | System | submitted BFARs; |

| Division | | 21 days or more | 101% | 12 | - Filled-up DATS; |
|-----------------|---------------------------|--------------------------------|----------|----------|--------------------------------|
| | | before deadline | | | - Reckoning date for |
| | | 20 days before | 100% | 11 | ranking is the date |
| | | 18 days before | 99% | 10 | of receipt of the |
| | | 16 days before | 98% | 9 | documents by the |
| | | 14 days before | 97% | 8 | DENR; |
| | | 12 days before | 96% | 7 |] |
| | | 10 days before | 95% | 6 |] |
| | | 8 days before | 94% | 5 | |
| | | 6 days before | 93% | 4 | |
| | | 4 days before | 92%_ | 3 |] |
| | | 2 days before | 91% | 2 |] |
| | | on deadline | 90% | 1 | |
| Office of the | 19. Policy Clarifications | Submission Date | Percenta | Point | - Copy of the Policy |
| Director/Assist | Issued within 15 days | Submission Date | ge | System | Clarification with |
| ant Director: | from receipt of document | 6 days or more before deadline | 101% | 12 | endorsement; - Filled-up DATS; |
| | | 5 days before | 100% | 11 | - Reckoning date for |
| | | 4 days before | 99% | 10 | ranking is the date |
| | | 3 days before | 98% | 9 | of receipt of draft |
| | | 2 days before | 97% | 8 | policy clarification |
| | | 1 day before | 96% | 7 | by the OD; |
| | | on deadline | 95% | 6 | } = 5, 0.2, |
| | | 1 day after | 9376 | 0 | - |
| | | deadline | 94% | 5 | |
| | | 2 days after | 93% | 4 |] |
| | | 3 days after | 92% | 3 |] |
| | | 4 days after | 91% | 2 |] |
| | | 5 days after | 90% | 1 | 1 |
| Regional | 20. Permitting: Number of | Accomplishment | Doint C | · | - Copy of Mining |
| Offices | mining permits/contracts | over Target | Point S | ystem | Permits/Contracts |
| | issued and agreements | 101% and above | 12 | 2 | Issued and |
| | endorsed for approval | 100% | 1 | 1 | Agreements |
| | | 99% | 10 |) | endorsed for |
| | | 98% | 9 | | approval; |
| | | 97% | 8 | ! | |
| | | 96% | 7 | | |
| | | 95% | - 6 | <u> </u> | 1 |
| | | 94% | 5 | | |
| | | 93% | 4 | | |
| | | 92% | 3 | | |
| | | 91% | 2 | | |
| | | 90% | 1 | _ | |
| | 21. Monitoring: Number of | Accomplishment | : | | - Copy of |
| | sites and facilities | over Target | Point S | ystem | Monitoring |
| | monitored and/or | 101% and above | 12 | 2 | Reports endorsed |
| | inspected with reports | 100% | 11 | | to Regional |
| | issued | 99% | 10 | | Director; |
| | | 98% | 9 | | , |
| | | 7070 | | | |

| | T | 97% | 8 | |
|---|-----------------------------|------------------|---------------|-------------------------|
| | | 96% | 7 | - |
| | | 95% | 6 | 1 |
| | | 94% | 5 | - |
| | | 93% | 4 | 1 |
| | | 92% | 3 | _ |
| | | 91% | 2 | - |
| | | 90% | 1 | { |
| | 22. Enforcement: Number of | Accomplishment | 1 | - Copy of |
| | violations or complaints | over Target | Point System | Monitoring |
| | acted upon with reports | 101% and above | 12 | Reports endorsed |
| | issued | 100% | 11 | to Regional |
| | | 99% | 10 | Director; |
| | | 98% | 9 | |
| | | 97% | 8 | |
| 1 | | 96% | 7 | |
| } | | 95% | 6 | |
| | | 94%_ | 5 | |
| | | 93% | 4 | |
| | | 92% | 3 | |
| | | 91% | 2 | |
| , <u>, , , , , , , , , , , , , , , , , , </u> | _ | 90% | 1 | |
| | 23. Budget Utilization Rate | Utilization Rate | Point System | - Report (hard or e- |
| | (BUR 1) - Obligation | 101% and above | 12 | copy) of utilization |
| | Rate: Ratio of Amount | 100% | 11 | rate by the Finance |
| | Obligated Budget versus | 99% | 10 | Management |
| | Allotment (BUR1 & | 98% | 9 | Division |
| | BUR 2) | 97% | 8 | |
| | | 96% | 7 | |
| | | 95% | 6 | |
| | | 94% | 5 | |
| | | 93% | 4 | |
| | | 92% | 3 | |
| | | 91% | 2 | |
| | | 90% | 1 | |
| | 24. Budget Utilization Rate | Utilization Rate | Point System | - Report (hard or e- |
| | (BUR 2) – Disbursement | 101% and above | 12 | copy) of utilization |
| | Rate: Ratio of Amount | 100% | 11 | rate by the Finance |
| | Disbursed versus | 99% | 10 | Management |
| | Obligated Amount | 98% | 9 | Division |
| | [| 97% | 8 | |
| | | 96% | 7 | |
| | i | 95% | 6 | |
| | | 94% | 5 | |
| | | 93% | 4 | |
| | | 92% | 3 | |
| | | 91% | 2 | |
| | | 90% | 1 | |
| | 25. Budget and Financial | | D | Cultural total DE 4 D 4 |
| | bo. Dudget and Financial | Submission Date | Percent Point | - Submitted BFAR to |

| | Accountability Reports | | age | System | COA and DBM; |
|------|---|--------------------------------|---------|--------|--|
| | (BFARs) based on DBM-COA Joint | 6 days or more before deadline | 101% | 12 | |
| | Circular No. 2014-01 | 5 days before | 100% | 11 | 1 |
| | Guidelines Prescribing | 4 days before | 99% | 10 | 1 |
| | the Use of Modified | 3 days before | 98% | 9 | - |
| | Formats of the Budget | 2 days before | 97% | 8 | 1 |
| | and Financial Accountability Reports | 1 day before | 96% | 7 | 1 |
| | (BFARs)" submitted to | on deadline | 95% | 6 | 1 |
| | COA and DBM | 1 day after | 94% | 5 | 1 |
| | | 2 days after | 93% | 4 | 1 |
| | | 3 days after | 92% | 3 | |
| | | 4 days after | 91% | 2 | |
| | | 5 days after | 90% | 1 | - |
| 26 | . Major frontline service | <u> </u> | Percent | Point | - Submitted |
| | (Citizen's Charter) per | Submission Date | age | System | SECSIME to |
| | division based on DMC No. 2015-04 "Service Excellence through | 6 days or more before deadline | 101% | 12 | DENR HRDS - Reckoning date for |
| | continuous Systems | 5 days before | 100% | 11 | ranking is the date |
| | Innovation Monitoring | 4 days before | 99% | 10 | of receipt by the DENR HRDIS; |
| | and Evaluation | 3 days before | 98% | 9 | DEINK HKDIS, |
| | (SECSIME)" submitted to DENR Citizen's | 2 days before | 97% | 8 | |
| | Charter Team on July 1, | 1 day before | 96%_ | 7 | |
| | 2016 | on deadline | 95% | 6 | |
| | | l day after deadline | 94% | 5 | |
| | | 2 days after | 93% | 4 | |
| | | 3 days after | 92%_ | 3 | |
| | | 4 days after | 91% | 2 | |
| 0.7 | CORON II III III | 5 days after | 90% | 11 | |
| l '' | . OPCRs submitted based on approved SPMS | Submission Date | Percent | Point | - Submitted OPCR |
| | guidelines submitted to | | age | System | to OSEC; |
| | OSEC (USEC for Policy, Planning and | 6 days or more before deadline | 101% | 12 | - Reckoning date for ranking is the date |
| | Foreign-Assisted | 5 days before | 100%_ | 11 | of receipt by MGB CO |
| | Programs) on September | 4 days before | 99% | 10 | |
| | 30, 2016 | 3 days before | 98% | 9 | |
| | • | 2 days before | 97% | 8 | |
| | | 1 day before | 96% | 7 | |
| | | on deadline | 95% | 6 | |
| | | 1 day after deadline | 94% | 5 | |
| | | 2 days after | 93% | 4 | |
| | | 3 days after | 92%_ | 3 | |
| | | 4 days after | 91% | 2 | |
| ho | Dorgontogo of access | 5 days after | 90% | 1 | |
| | . Percentage of property, plant and equipment data | Percentage | Percent | Point | - Certificate of Reconciliation |
| | prom and equipment data | Reconciliation | age | System | Reconcination |

| for the last 5 years (2011-2015) reconciled based on audit findings submitted to COA by end of November 2016 Toler |---|
| based on audit findings submitted to COA by end of November 2016 10 |
| Tow reconciled 100% 11 11 11 11 11 11 |
| 61%-69% reconciled 56%-60% reconciled 51%-55% reconciled 46%-50% reconciled 41%-45% reconciled 36%-40% reconciled 31%-35% reconciled 31%-35% reconciled 26%-30% reconciled 21%-25% reconciled 91% 2 |
| reconciled 56%-60% |
| 56%-60% reconciled 98% 9 51%-55% reconciled 97% 8 46%-50% reconciled 96% 7 41%-45% reconciled 95% 6 36%-40% reconciled 94% 5 31%-35% reconciled 93% 4 26%-30% reconciled 92% 3 21%-25% reconciled 91% 2 |
| reconciled 98% 9 51%-55% 97% 8 reconciled 96% 7 reconciled 95% 6 41%-45% 95% 6 reconciled 94% 5 reconciled 93% 4 26%-30% reconciled 92% 3 21%-25% reconciled 91% 2 |
| 51%-55% 97% 8 46%-50% 96% 7 reconciled 96% 7 41%-45% 95% 6 reconciled 94% 5 31%-35% 93% 4 reconciled 92% 3 26%-30% 92% 3 21%-25% 91% 2 |
| 46%-50% reconciled 96% 7 41%-45% reconciled 95% 6 36%-40% reconciled 94% 5 31%-35% reconciled 93% 4 26%-30% reconciled 92% 3 21%-25% reconciled 91% 2 |
| reconciled 41%-45% |
| reconciled 41%-45% reconciled 36%-40% reconciled 31%-35% reconciled 26%-30% reconciled 21%-25% reconciled 91% 2 |
| reconciled 36%-40% reconciled 31%-35% reconciled 26%-30% reconciled 21%-25% reconciled 91% 2 |
| 36%-40% 94% 5 reconciled 93% 4 26%-30% 92% 3 reconciled 92% 3 21%-25% 91% 2 |
| reconciled 94% 5 31%-35% 93% 4 reconciled 92% 3 reconciled 92% 3 reconciled 91% 2 |
| 31%-35% 93% 4 |
| reconciled 93% 4 26%-30% 92% 3 reconciled 91% 2 reconciled 91% 2 |
| 26%-30% 92% 3 reconciled 92% 3 21%-25% 91% 2 |
| reconciled 92% 3 21%-25% 91% 2 reconciled 91% 2 |
| reconciled 21%-25% reconciled 91% 2 |
| reconciled 91% 2 |
| reconciled |
| 10/ 200/ |
| 1%-20% reconciled 90% 1 |
| Submission Date Percent Point - Certificate of |
| (TIMELINESS) age System Reconciliation |
| 6 days or more with notation of the COA duly |
| before deadline received by MGB |
| 5 days before 100% 11 CO |
| deadline |
| 4 days before 99% 10 |
| deadline |
| 3 days before |
| deadine |
| 2 days before 97% 8 |
| deadline 9776 0 |
| 1 day before 96% 7 |
| ucadille |
| |
| on deadline 95% 6 |
| on deadline 95% 6 1 day after 94% 5 |
| on deadline 95% 6 1 day after 94% 5 2 days after |
| on deadline 95% 6 1 day after 94% 5 deadline 93% 4 |
| on deadline 95% 6 1 day after 94% 5 2 days after deadline 93% 4 |
| on deadline 95% 6 1 day after deadline 94% 5 2 days after deadline 93% 4 3 days after 92% 3 |
| on deadline 95% 6 1 day after 94% 5 2 days after deadline 93% 4 3 days after deadline 92% 3 |
| on deadline 95% 6 1 day after deadline 94% 5 2 days after deadline 93% 4 3 days after 92% 3 |

| | | | deadline | | |
|--------------|-----------|----------------|----------------|--------------|-----------------------------------|
| 29. Num cond | | VRAs Report | | Point System | - Copy of VRA Reports endorsed |
| Subn | itted by | y EO | 101% and above | 12 | to Regional |
| Dece | nber 2016 | | 100% | 11 | Director; |
| | | | 99% | 10 | |
| | | | 98% | 9 | |
| } | | | 97% | 8 | |
| | | | 96% | 7 | |
| | | | 95% | 6 | _ |
| | | | 94% | 5 | |
| | | | 93% | 4 | |
| | | | 92% | 3 | |
| | | | 91% | 2 | |
| | | | 90% | 1 | |

Approved by:

ATTY. DANILO U. UYKIEN OIC, Director

MARLOD, MENDOZA
Undersecretary for Policy & Planning
and Chair, PMG

ANNEX C

PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF (PCSDS)

| DELIVERY | RANKING | POINT SYSTEMS | MOVs |
|--|--|--|--|
| UNITS | INDICATORS | | |
| OED, EMED, DMD North, DMD South, DMD Calamian, EZMED (6 DUs) | Number of permits and clearances issued | Quantity= $\frac{accomplishment}{target} \times 100$ This formula will also be applied in all Quantity measures below. | - 100 permits and clearances issued by end of December 2016 |
| All Delivery Units | 2. Number of sustainable development forums, conferences, and workshops conducted | Same as item no. 1. | - 6 forums and conferences organized, conducted and facilitated by 2016 the end of December |
| | 3. Number of division Work and Financial Plans based on Planning Guidelines submitted to EPRPD | DUScore = 100% - \(\begin{align*} \frac{AD - PD}{AD - DR} \) \times 100% AD = Actual date of submission of the required document PD = Prescribed deadline based on the internal memo/circular DR = Date of reckoning = date of issuance of internal memo/circular prescribing the deadline of submission of the required document This formula will also be applied to Ranking Indicators Nos. 4, 7, 8, 9, and 12. | - 1 FY 2017 division Work and Financial Plans based on Planning Guidelines submitted to EPRPD on the prescribed deadline |
| | 4. Percentage submission of division monthly accomplishment reports based on targets compliant to prescribed format submitted to EPRPD | Same as item no. 3. | - 100% Accomplishment Reports based on targets compliant to prescribed format submitted to EPRPD - 12 monthly accomplishment reports (every 25th day of the current month) |

| | | , | |
|-------------------|---|--|--|
| DELIVERY UNITS | RANKING INDICATORS | POINT SYSTEMS | MOVs |
| CIVIZIO | 5. Division Budget Utilization Rate (BUR) by end of November 2016 - Ratio of Total obligations to total releases - Ratio of Total Disbursement to total Obligations | DU score = (Actual DU BUR ÷ 90%) x 100% | - 90% budget utilization rate (disbursement) by end of November 2016 - Ratio of Total Obligations to Total Releases - Ratio of Total Disbursement to total Obligations |
| | 6. Ageing of cash advances | EmployeeScore = 100% - \(\frac{AD - PD}{AD - DR} \) x100% AD = Actual date of submission of the required document PD = Prescribed deadline based on the internal memo/circular DR = Date of reckoning = date of issuance of internal memo/circular prescribing the deadline of submission of the required document This formula will also be applied to Ranking Indicator No. 13. Based on existing guidelines (item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995), the prescribed deadlines for different types of cash advances incurred are as follows: TEV (local) – within 30 days upon return to permanent official station TEV (foreign) — within 60 days upon return to permanent official station Special Activities — within 30 days after each 15 days/end of month day period Petty Cash Fund — within 20 days after the end of the year | - Submission of liquidation documents after travel and after use of operational cash advances |

| DELIVERY UNITS | RANKING INDICATORS | POINT SYSTEMS | MOVs |
|-------------------|--|--|--|
| | 7. Major frontline service (Citizen's Charter) per division based on DMC No. 2015-04 "Service Excellence through Continuous Systems Innovation Monitoring and Evaluation (SECSIME)" submitted to AFD- HR Unit 8. 2016 DPCR | Same as item no. 3. Same as item no. 3. | - 1 Major frontline service (Citizen's Charter) per division based on DMC No. 2015-04 "Service Excellence through continuous Systems Innovation Monitoring & Evaluation(SECSIM E)" submitted to AFD-HR Unit on the prescribed deadline - 2016 DPCR |
| | commitment based on approved SPMS guidelines submitted to EPRPD for review on the prescribed deadline | Samo and itam and 2 | commitment based on approved SPMS guidelines submitted to EPRPD for review by on the prescribed deadline |
| | 9. 2016 DPCR ratings based on approved SPMS guidelines submitted to EPRPD for review on the prescribed deadline | Same as item no. 3. | - 2016 DPCR ratings based on approved SPMS guidelines submitted to EPRPD for review on the prescribed deadline |
| | 10. Percentage of the employees in the Division who submitted 2016 IPCR Commitment based on approved SPMS guidelines submitted to HR unit for review on the prescribed deadline | # of employees who submitted within the deadline total number of employees in the DU | - Percentage of employees in the DU who submitted to HR Unit the 2016 IPCR commitment based on approved SPMS guidelines on or before the prescribed deadline |
| | 11. Percentage of the employees in the Division who submitted 2016 IPCR Ratings based on approved SPMS guidelines submitted to HR unit for | # of employees who submitted within the deadline total number of employees in the DU | - Percentage of employees in the DU who submitted to HR Unit the 2016 IPCR ratings based on approved SPMS guidelines on or before the |

| DELIVERY UNITS | RANKING INDICATORS | POINT SYSTEMS | MOVs |
|-------------------|--|---------------------|--|
| | review on the prescribed deadline | | prescribed deadline |
| | 12. 2016 division PPMP based on Revised IRR of RA 9184 submitted to AFD on the prescribed deadline | Same as item no. 3. | - 2016 PPMP submitted on the prescribed deadline |
| | 13. 100% submission of SALN to AFD on the prescribed deadline | Same as item no. 6. | - 100% submission of SALN to AFD on prescribed deadline |

Approved by:

NELSON P. DEVANADERA Executive Director

MARLO D. MENDOZA

Undersecretary for Policy & Planning and Chair, PMG

ANNEX C

PALAWAN COUNCIL FOR SUSTAINABLE DEVELOPMENT STAFF (PCSDS)

| DELIVERY | RANKING | POINT SYSTEMS | MOVs |
|--|--|--|--|
| UNITS | INDICATORS | | |
| OED, EMED, DMD North, DMD South, DMD Calamian, EZMED (6 DUs) | Number of permits and clearances issued | Quantity= $\frac{accomplishment}{target} \times 100$ This formula will also be applied in all Quantity measures below. | - 100 permits and clearances issued by end of December 2016 |
| All Delivery Units | 2. Number of sustainable development forums, conferences, and workshops conducted | Same as item no. 1. | - 6 forums and conferences organized, conducted and facilitated by 2016 the end of December |
| | 3. Number of division Work and Financial Plans based on Planning Guidelines submitted to EPRPD | DUScore = 100% - \(\frac{AD-PD}{AD-DR}\) \times 100% AD = Actual date of submission of the required document PD = Prescribed deadline based on the internal memo/circular DR = Date of reckoning = date of issuance of internal memo/circular prescribing the deadline of submission of the required document This formula will also be applied to Ranking Indicators Nos. 4, 7, 8, 9, and 12. | - 1 FY 2017 division Work and Financial Plans based on Planning Guidelines submitted to EPRPD on the prescribed deadline |
| | 4. Percentage submission of division monthly accomplishment reports based on targets compliant to prescribed format submitted to EPRPD | Same as item no. 3. | - 100% Accomplishment Reports based on targets compliant to prescribed format submitted to EPRPD - 12 monthly accomplishment reports (every 25th day of the current month) |

| DELIVERY | RANKING | POINT SYSTEMS | MOVs |
|----------|---|--|--|
| UNITS | INDICATORS | TOINT STEEMS | 1,10,13 |
| | 5. Division Budget Utilization Rate (BUR) by end of November 2016 - Ratio of Total obligations to total releases - Ratio of Total Disbursement to total Obligations | DU score = (Actual DU BUR ÷ 90%) x 100% | - 90% budget utilization rate (disbursement end of Novem 2016 - Ratio of Total Obligations to Total Release - Ratio of Total Disbursement total Obligation |
| | 6. Ageing of cash advances | EmployeeScore = 100% - \(\begin{align*} \frac{AD - PD}{AD - DR} \end{align*} \) AD = Actual date of submission of the required document PD = Prescribed deadline based on the internal memo/circular DR = Date of reckoning = date of issuance of internal memo/circular prescribing the deadline of submission of the required document This formula will also be applied to Ranking Indicator No. 13. Based on existing guidelines (item 5.1.3 of COA Circular 97-002 dated February 10, 1997 and Sec. 16 of EO No. 248 dated May 29, 1995), the prescribed deadlines for different types of cash advances incurred are as follows: TEV (local) – within 30 days upon return to permanent official station TEV (foreign) – within 60 days upon return to permanent official station Special Activities – within 30 days after each 15 days/end of month day period Petty Cash Fund – within 20 | - Submission of liquidation documents after travel and after of operational advances |

| DELIVERY UNITS | RANKING INDICATORS | POINT SYSTEMS | MOVs |
|-------------------|--|--|---|
| | 7. Major frontline service (Citizen's Charter) per division based on DMC No. 2015-04 "Service Excellence through Continuous Systems Innovation Monitoring and Evaluation (SECSIME)" submitted to AFD-HR Unit 8. 2016 DPCR commitment based on approved SPMS guidelines submitted to EPRPD for review on the prescribed deadline | Same as item no. 3. Same as item no. 3. | - 1 Major frontline service (Citizen's Charter) per division based on DMC No. 2015-04 "Service Excellence through continuous Systems Innovation Monitoring & Evaluation(SECSIM E)" submitted to AFD-HR Unit on the prescribed deadline - 2016 DPCR commitment based on approved SPMS guidelines submitted to EPRPD for review by on the prescribed deadline |
| | 9. 2016 DPCR ratings based on approved SPMS guidelines submitted to EPRPD for review on the prescribed deadline | Same as item no. 3. | - 2016 DPCR ratings based on approved SPMS guidelines submitted to EPRPD for review on the prescribed deadline |
| | 10. Percentage of the employees in the Division who submitted 2016 IPCR Commitment based on approved SPMS guidelines submitted to HR unit for review on the prescribed deadline | # of employees who submitted within the deadline total number of employees in the DU | - Percentage of employees in the DU who submitted to HR Unit the 2016 IPCR commitment based on approved SPMS guidelines on or before the prescribed deadline |
| | 11. Percentage of the employees in the Division who submitted 2016 IPCR Ratings based on approved SPMS guidelines submitted to HR unit for | # of employees who submitted within the deadline total number of employees in the DU x 100 | - Percentage of employees in the DU who submitted to HR Unit the 2016 IPCR ratings based on approved SPMS guidelines on or before the |

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| DELIVERY UNITS | RANKING INDICATORS | POINT SYSTEMS | MOVs |
|-------------------|--|---------------------|--|
| | review on the prescribed deadline | | prescribed deadline |
| | 12. 2016 division PPMP based on Revised IRR of RA 9184 submitted to AFD on the prescribed deadline | Same as item no. 3. | - 2016 PPMP submitted on the prescribed deadline |
| | 13. 100% submission of SALN to AFD on the prescribed deadline | Same as item no. 6. | - 100% submission of SALN to AFD on prescribed deadline |

Approved by:

NELSON P. DEVANADERA Executive Director

MARLO D. MENDOZA
Undersecretary for Policy & Planning
and Chair, PMG

ANNEX D

NATIONAL WATER RESOURCES BOARD (NWRB)

| DELIVERY UNITS | RANKING | POINT SYSTE | MS | MOVs |
|------------------------|--|----------------------------------|------------------|------------------------------|
| UNITS | INDICATORS | Accomplishments | No. of Points | |
| PPD, WRD, WUD, MED, | UD, MED, accomplishment based on approved SPMS guidelines submitted to | Submitted 3 days before deadline | 12 | Copy of Certification of |
| AFD and EDO/DEDO | | Submitted 2 days before deadline | 10 | submitted IPCRs from HR |
| | NWRB HR Section on the prescribed date | Submitted 1 day before deadline | 9 | |
| | | Submitted on time | 8 | |
| | | Submitted 1 day beyond deadline | 7 | |
| | | 2 days beyond | 6 | 1 |
| | | 3 days beyond | 5 |] |
| | | 4 days beyond | 4 |] |
| | | 5 days beyond | 3 | 1 |
| | | 6 days beyond | 2 |] |
| | | 7 days beyond | 1 | 1 |
| | | 8 days beyond | 0 | 1 |
| | 2. Percentage of IPCRs | 100% | 12 | Copy of |
| | (accomplishment – 1 st | 95% | 10 | Certification of |
| | semester) based on | 90% | 8 | submitted IPCRs |
| | approved SPMS | 85% | 6 | from HR |
| | guidelines submitted to | 80% | 4 | 1 |
| | NWRB HR Section on | 75% | 2 | 1 |
| | the prescribed date | 70% | 1 | 1 |
| PPD, WRD, WUD, MED, | 3. Final submission of Division's monthly | Submitted 3 days before deadline | 12 | Receiving copy of Division's |
| AFD | physical /financial accomplishment report | Submitted 2 days before deadline | 10 | WFP |
| | based on targets compliant to prescribed | Submitted 1 day before deadline | 8 | |
| | format to PPD/EDO on | Submitted on time | 6 | |
| | the set deadline | Submitted 1 day beyond deadline | 5 | |
| | | 2 days beyond | 4 |] |
| | | 3 days beyond | 3 | 1 |
| | | 4 days beyond | 2 |] |
| | | 5 days beyond | |] |
| | | 6 days beyond | 0 | 1 |
| | 4. Submission of 2017 Division's Work and | Submitted 3 days before deadline | 12 | Receiving copy of Division's |
| | Financial Plan based on the prescribed format | Submitted 2 days before deadline | 10 | 2017 WFP |
| | submitted to PPD on the | Submitted 1 day before | 8 | 1 |

| | set deadline | deadline | | - |
|----------|---|----------------------------------|-----|-------------------------------|
| | Set deadiffic | Submitted on time | 6 | - |
| İ | 1 | Submitted 1 day beyond | 5 | _ |
| | | deadline |] | |
| | ļ | 2 days beyond | 4 | 1 |
| | | 3 days beyond | 3 | |
| | | 4 days beyond | 2 | |
| | ļ | 5 days beyond | 1 | |
| | | 6 days beyond | 0 | |
| | 5. Submissions of DPCR | Submitted 3 days before | 12 | Copy of DPCR |
| | Accomplishment based | deadline | | submitted to |
| | on approved SPMS | Submitted 2 days before | 10 | NWRB HR |
| | guidelines submitted to | deadline | | Section |
| | NWRB HR Section on the prescribed date | Submitted 1 day before deadline | 9 | |
| | | Submitted on time | 8 | - |
| | | Submitted 1 day beyond deadline | 7 | |
| | | 2 days beyond | 6 | - |
| | | 3 days beyond | 5 | 1 |
| | | 4 days beyond | 4 | - |
| | | 5 days beyond | 3 | |
| | | 6 days beyond | 2 | - |
| | | 7 days beyond | 1 | |
| | | 8 days beyond | 0 | |
| | 6. Major frontline service | Submitted 3 days before | 12 | Copy of 1 core |
| | (Citizen's Charter) per | deadline | | process per |
| | division based on DMC | Submitted 2 days before | 10 | division |
| | No. 2015-04 "Service | deadline | | submitted to |
| | Excellence through | Submitted 1 day before | 9 | NWRB Citizens |
| | Continuous Systems | deadline | | Charter Team |
| | Innovation Monitoring | Submitted on time | 8 | |
| | and Evaluation | Submitted 1 day beyond | 7 | |
| | (SECSIME)" submitted to NWRB Citizen's | deadline | | 4 |
| | Charter Team on the set | 2 days beyond | 6 | _ |
| | deadline | 3 days beyond | . 5 | 1 |
| | | 4 days beyond | 4 | 1 |
| | | 5 days beyond | 3 | 1 |
| | | 6 days beyond | 2 | _ |
| | | 7 days beyond | 1 | |
| | | 8 days beyond | 0 | <u></u> . |
| EDO/DEDO | 7. Submission of approved NWRB monthly physical | Submitted 2 days before deadline | 12 | Receiving copy of NWRB WFP |
| | and financial accomplishment report | Submitted 1 day before deadline | 10 | |
| | based on targets | Submitted on time | 8 | 1 |
| | compliant to prescribed format to DENR on the | Submitted 1 day beyond | 6 | 1 |
| | set deadline | deadline | | - |
| <u> </u> | 201 000011110 | 2 days beyond | 5 | L |

| <u> </u> | , | T : | |
|---|----------------------------------|-----|--------------------------------|
| | 3 days beyond | 4 | _ |
| | 4 days beyond | 3 | |
| | 5 days beyond | 2 | |
| | 6 days beyond | 11 | |
| | 7 days beyond | 0 | |
| 8. Submission of approved 2017 NWRB Work and | Submitted 5 days before deadline | 12 | Receiving copy of NWRB 2017 |
| Financial Plan based on the prescribed format | Submitted 3 days before deadline | 10 | WFP |
| submitted to DENR on the set deadline | Submitted 1 day before deadline | 8 | |
| | Submitted on time | 6 | |
| | Submitted 1 day beyond deadline | 5 | |
| | 2 days beyond | 4 | |
| 1 | 3 days beyond | 3 | |
| | 4 days beyond | 2 | 1 |
| | 5 days beyond | 1 | 1 |
| | 6 days beyond | 0 | 1 |
| Approval and submission of OPCR | Submitted 5 days before deadline | 12 | Copy of OPCR submitted to |
| Accomplishment based on approved SPMS | Submitted 3 days before deadline | 10 | DENR |
| guidelines to OSEC (USEC for Policy, | Submitted 1 day before deadline | 9 | _ |
| Planning and Foreign- | Submitted on time | 8 | - |
| Assisted Programs) on the prescribed date | Submitted 1 day beyond deadline | 7 | - |
| | 2 days beyond | 6 | 1 |
| | 3 days beyond | 5 | |
| | 4 days beyond | 4 | 1 |
| | 5 days beyond | 3 | † |
| | 6 days beyond | 2 | - |
| | 7 days beyond | 1 | † |
| | 8 days beyond | 0 | 1 |
| 10. Draft Minutes of Board | Submitted 3 days before | 12 | Draft copy of |
| Meeting submitted to | deadline | ~~ | minutes of |
| the Executive Director on the set deadline | Submitted 2 days before deadline | 11 | Board Meeting attested by the |
| and out doubline | Submitted 1 day before | 10 | Executive |
| | deadline | _ | Director |
| | Submitted on time | 9 |] |
| | Submitted 1 day beyond deadline | 7 | |
| | 2 days beyond | 6 | 1 |
| | 3 days beyond | 5 | 1 |
| | 4 days beyond | 4 | 1 |
| | 5 days beyond | 3 | |
| | 6 days beyond | 2 |] |
| | | | · |

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| . | | 7 days beyond | 1 | |
|--------------|-----------------------------|------------------------|-----|------------------|
| | | 8 days beyond | 0 | - |
| <u></u> | 11. Minutes of Execom | Submitted 5 calendar | 12 | Copy of Minutes |
| | Meeting submitted to | days before deadline | | of Execom |
| | the Executive Director | Submitted 4 calendar | 11 | Meeting attested |
| | on the set deadline | days before deadline | | by the Executive |
| | | Submitted 3 calendar | 10 | Director |
| | | days before deadline | | |
| | | Submitted 2 calendar | 9 | |
| | | days before deadline | | |
| | | Submitted 1 calendar | 8 | |
| | | day before deadline | | |
| | | Submitted on time | 7 | |
| | | Submitted 1 calendar | 6 | |
| | | day beyond deadline | | |
| | | 2 calendar days beyond | . 5 | |
| | | 3 calendar days beyond | 4 | |
| | | 4 calendar days beyond | 3 | |
| | | 5 calendar days beyond | 2 | |
| | | 6 calendar days beyond | 1 | |
| | | 7 calendar days beyond | 0 | |
| PPD | 12. No. of water regulation | Over 100% | 12 | Copy of Board |
| | policies/plans endorsed | 100% | 11 | Resolution |
| | to EDO/Board by the | 99% | 10 | |
| | end of 2016 | 98% | 9 | |
| | | 97% | 8 | |
| | | 96% | 7 | |
| | | 95% | 6 | |
| | | 94% | 5 | |
| | | 93% | 4 | |
| | | 92% | 3 | |
| | | 91% | 2 | |
| | | 90% | i | |
| | | Below 90% | 0 | |
| WRD | 13. No. of water permits | Over 110% | 12 | Copy of Board |
| | approved by end of | 106% - 110% | 11 | Resolution |
| | December 2016 | 100%- 105% | 10 | |
| | | 93% - 99% | 9 | |
| | | 86% - 92% | 8 | |
| | | 79% - 85% | 7 | |
| | | 72% - 78% | 6 | |
| | | 65% - 71% | 5 | |
| | | 58% - 64% | 4 | |
| | | 51% - 57% | 3 | |
| | | 44% - 50% | 2 | |
| | | 36% -43% | 1 | |
| | | Below 36% | 0 | |
| WUD | 14. No. of Certificates of | | 12 | Copy of Board |
| | Public Convenience | 106% - 110% | 11 | Resolution |

| | (CPC) and CPC-related | 100%- 105% | 10 | |
|-----|-----------------------------|------------------------|--------------|------------------|
| | cases decided by end of | 93% - 99% | 9 | |
| | December 2016 | 86% - 92% | 8 | |
| | Ī | 79% - 85% | 7 | |
| | | 72% - 78% | 6 | |
| ı | j | 65% - 71% | 5 | |
| | | 58% - 64% | 4 | |
| | | 51% - 57% | 3 | |
| | | 44% - 50% | 2 | |
| | İ | 36% -43% | 1 | |
| | | Below 36% | 0 | |
| MED | 15. Percentage of submitted | Over 110% | 12 | Copy of Notices/ |
| | reports that resulted in | 106% - 110% | 11 | orders issued |
| | the issuance of notice of | 100%- 105% | 10 | |
| | violations and penalties | 93% - 99% | 9 | |
| | imposed by end of | 86% - 92% | 8 | |
| | December 2016 | 79% - 85% | 7 | |
| | | 72% - 78% | 6 | |
| | } | 65% - 71% | 5 | |
| | į į | 58% - 64% | 4 | |
| | | 51% - 57% | 3 | 1 |
| | | 44% - 50% | 2 | 1 |
| | | 36% -43% | 1 | 1 |
| | | Below 36% | . | 1 |
| AFD | 16. Budget and Financial | All BFARs submitted 2 | 12 | Receiving copy |
| | Accountability Reports | days before deadline | 12 | of reports |
| | (BFARs) based on | All BFARs submitted 1 | | or reports |
| i | DBM-COA Joint | day before on deadline | •• | |
| | Circular No. 2014-01 | Submitted on deadline | 10 | 1 |
| | Guidelines Prescribing | Submitted 1 day beyond | 9 | 1 |
| | the Use of Modified | deadline | ŕ | |
| | Formats of the Budget | 2 days beyond | 8 | 1 |
| | and Financial | 3 days beyond | 7 | |
| | Accountability Reports | 4 days beyond | 6 | 1 |
| 1 | (BFARs)" submitted to | 5 days beyond | | |
| | COA and DBM | 6 days beyond | 4 | 1 |
| | | 7 days beyond | 3 | † |
| | | 8 days beyond | 2 | 1 |
| ļ | | 9 days beyond | 1 | 1 |
| 1 | i | - www.o.co.joild | - 1 | i |

Approved by:

DR. SEVILLO D. DAVID, JR., CESO III

Executive Director

MARLOD: MENDOZA
Undersecretary for Policy & Planning
and Chair, PMG

NATIONAL MAPPING AND RESOURCE INFORMATION AUTHORITY (NAMRIA)

| DELIVERY | RANKING INDICATORS | POINT SYSTEMS | | MOVs |
|--------------|--|------------------------------|---------------|---------------------------------------|
| UNITS | | Accomp. | No. of points | |
| All Branches | 1. Budget Utilization Rate (BUR) | 100% | 12 | Report on Budget |
| | - Ratio of Total obligations to | 90%-99% | 8 | Utilization Rate |
| | total releases - Ratio of Total Disbursement to total Obligations | 80% - 89% | 4 | |
| | | below 80% | 0 | |
| | 2. Physical Accomplishment | 95 - 100% | 12 | Physical |
| | Rates | 90% - 94% | 9 | Performance Report as of Dec.31, 2016 |
| | | 86% - 89% | 6 | |
| | | 80% - 85% | 3 | |
| | | below 80% | 0 | |
| | 3. Branch monthly Physical Accomplishment Reports (PARs) based on targets and using the prescribed ISO forms submitted to Planning and Policy Division (PPD) | Submitted on deadline | 12 | PPR Monitoring Chart |
| | | l day beyond deadline | 10 | Summary of submitted BPCRs/DPCRs |
| | | 2 days | 8 | |
| | | 3 days | 6 | |
| | | 4 days - beyond | 0 | |
| | 4. 2016 BPCR/DPCR Commitments/ accomplishments based on approved SPMS Guidelines submitted to NAMRIA PPD and HRMS | submitted before deadline | 12 | |
| | | Submitted on deadline | 11 | |
| | | l day beyond deadline | 10 | |
| | | 2 days | 9 | |
| | | 3 days | 8 | |
| | | 4 days | 7 | |
| | | 5 days | 6 |] |
| | | 6 days | 5 |] |
| | | 7 days | 4 | |
| | | 8 days | 3 | |
| | | 9 days | 2 |] |
| | | 10 days | 1 |] |
| | · | beyond 10 days | 0 | |

| DELIVERY UNITS | RANKING INDICATORS | POINT SYSTEMS | | MOVs |
|-------------------|--|----------------------------|---------------|--|
| | | Accomp. | No. of points | |
| | 5. Percentage of timely submission of IPCR | 100% Submitted | 12 | Summary of IPCR Submissions for |
| | Commitments/ | 95 - 99% | 11 | January to June and July to December 2016 |
| | accomplishments based on | 90% - 94% | 10 | |
| | approved SPMS Guidelines | 86% - 89% | 9 | |
| | submitted on prescribed due | 80% - 85% | 8 | |
| | date | 75%-79% | 7 | |
| | | 70%- 74% | 6 | |
| | | 65%-69% | 5 | |
| | • | 60%- 64% | 4 | |
| | İ | 55%-59% | 3 | |
| | | 50%- 54% | 2 | |
| | | below 50% | 0 |] |
| | 6. 2017 Branch Project Procurement Management | submitted before deadline | 12 | Branch Consolidated PPMP |
| | Plan (PPMP) based on Revised Implementing Rules | Submitted on deadline | 11 | |
| | and Regulations of RA 9184 (Government Procurement | l day beyond deadline | 9 | |
| | Reform Act) submitted to | 2 days | 7 | - |
| | Admin/Supplies | 3 days | 5 | |
| | | 4 days | 3 | - |
| | | 5 days | 1 | |
| Office of the | 7. All incoming documents | within 5 days | 12 | Record Books/ Receiving Copy/ |
| Administrator | and the same of th | within 6 days | 10 | |
| | | within 7 days | 8 | Routing Slip |
| | | within 8 days | 6 | - Towning only |
| | | within 9 days | 4 | |
| | | within 10 days | 2 | 1 |
| | | within 11 days & beyond | 0 | - |
| | 8. Continued implementation of Quality Management System (QMS) ISO 9001:2008 | | | |
| | a. 2 Management Reviews conducted b. 1 External Audit Passed | 2 reports | 12 | Management Review Reports (MRR) CIP Surveillance Audit Report |
| | | 0 | 0 | |
| | | 100% (passed) | 12 | |
| | | Failed | 0 | |

| DELIVERY UNITS | RANKING INDICATORS | POINT SYSTEMS | | MOVs |
|-------------------|--|----------------|---------------|---|
| | | Accomp. | No. of points | 1 |
| | Representation in regional and international meetings, workshops and conferences | within 30 days | 12 | Official travel report/after conference reports |
| | | within 45 days | 8 | |
| | | within 60 days | 4 | |
| | | beyond 60 days | 0 | |

Approved by:

Administrator

MARLO D. MENDOZA

Undersecretary for Policy & Planning and Chair, PMG